



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	INSTITUTE OF ADVANCED STUDY IN EDUCATION
Name of the head of the Institution	Dr B. SURESH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04872331185
Mobile no.	9447709132
Registered Email	iasethrissur@gmail.com
Alternate Email	principaliase@gmail.com
Address	IASE, Palace Road
City/Town	THRISSUR
State/UT	Kerala
Pincode	680020

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Happy P. V.
Phone no/Alternate Phone no.	04872331185
Mobile no.	9446870970
Registered Email	iasethrissurnaac@gmail.com
Alternate Email	drhappypv@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://iasethrissur.ac.in/?page_id=476
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://iasethrissur.ac.in/?page_id=505

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.74	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	14-Nov-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meetings of IQAC were held	14-Dec-2016 1	18

Feedback from students were collected	16-Dec-2016 1	190
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Plan Fund	Directorate of collegiate education	2017 365	4300000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Publication of journal. Organization of national seminars. Organization of various level competitions related to sports, cultural and cocurricular activities. Regular preparation and display of weekly schedules by all the departments.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Discussion about the syllabus and Cocurricular activities Orientation classes were arranged to both UG and PG	Completion of the syllabus within the time limit .Conducted co curricular activities by each department.

students All teachers submit the leave earlier or inform through telephone well in advance. So that the classes can be effectively rearranged. Internal examination were arranged. Mark list should submit the Principal in prescribed time Charge of Thought for the day given to a teacher Regular publication of research journal Maintenance of Regular Student Feedback system. Holding of National Seminars and Conferences in the College on various relevant issues.

Orientation classes arranged Given proper instruction to Faculty members Conducted internal examination Decided the date of submission Thought for the day conducted effectively and entrust the charge to Dr,E.N Unnikrishnan Publication of new issues done Regular Feedback of Students done seminars and conferences were held

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	09-Jun-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution has Management Information system .The college is a constituent unit of University of Calicut. Admission for B.Ed. programme was started through Online Systems. The library is partially automated. All books are cataloged digitally. The fully automation of library is being added to the facility. Additionally, the administration is partially computerized. The account section is being added to facility completely. The various committees like purchase committee, development committee etc. are also being to be computerized.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being a Government College affiliated to University of Calicut, various programmes in accordance with the prescribed curriculum were organized during the academic year 2019-20. In addition to the academic programmes arranged for students undergoing B.Ed and M.Ed courses, due emphasis was also given to in-service faculty development programmes for teachers from schools and colleges which was organised in collaboration with Department of Higher Education. . Our institution is equipped with highly qualified group of permanent teachers and a Principal with strong vision. Faculty members have also contributed to decision making processes of B.Ed and M.Ed programmes at University level. Academic calendar was also prepared to guide in the smooth conduct of various programmes in accordance with the curriculum. Both UG and PG courses were conducted in accordance with a well-structured timetable. Periodic staff meetings and Staff Council meetings were also conducted to monitor academic affairs and to critically analyse the implementation of the curriculum. Various other activities were also planned for the upliftment of facilities in the institution. Responsibilities of organizing programmes for students were also equally entrusted upon all faculty members. Teachers were also given responsibilities of various committees through a well- structured portfolio. Constructivist pedagogy was mainly used in the transaction of content which enabled the learners to have a critical outlook on the different dimensions of what they have learnt. Teachers have utilized a blend of different strategies such as brain storming, debate and discussion, role play, questioning etc. Students were provided with adequate training in various teaching skills and they were made confident enough to face the internship programme. Opportunities to reflect on social commitment and introspection were provided through various discussion platforms. Library and computer lab facilities were provided for students to thrive their cognitive demands. Teachers were equally approachable for students to guide them and to suggest remedial measures at any time. Workshops were also organized for students to have direct experience in making ICT enabled teaching. Workshops were also conducted for EPC works. Initiatory school experience, discussion, demonstration, criticism sessions and teaching practice were also conducted. Micro teaching and link practice sessions were also provided. Workshops in research methodology were also organized for M.Ed students with a view to mould them to be more authentic in doing their dissertation work. Guest talks were also arranged for students as an add on to the curricular activities. Internal tests were also conducted as a part of evaluation process so that the students can meet the University exams with confidence. Students were motivated enough to participate whole-heartedly in various rescue activities during natural calamities. Community related activities were also organized to have a better value system in our students. Ample opportunities were also provided for the development of artistic expression of the students through various activities organized by College Union Workshops for Yoga, sessions on Zumba for fitness , well equipped Gym, Badminton practice etc were successfully implemented in the institution which had wide acceptance as they contributed to general fitness of students. Students were motivated

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	0	0	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	MALAYALAM	01/01/2016
BEd	ENGLISH	01/01/2016
BEd	HINDI	01/01/2016
BEd	SANSKRIT	01/01/2016
BEd	PHYSICAL SCIENCE	01/01/2016
BEd	NATURAL SCIENCE	01/01/2016
BEd	MATHEMATICS	01/01/2016
BEd	SOCIAL SCIENCE	01/01/2016
MEd	M.ED	01/01/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed Teaching Internship	48
BEd	B.Ed Initiatory program	48
BEd	B.Ed Action Research	48
BEd	B.Ed Survey on adolescent problems	48
BEd	B.Ed Survey on learning style of adolescent students	48
BEd	B.Ed Case studies and counselling for adolescent students	48
BEd	B.Ed Social relationship studies	48

MEd	M.Ed Teacher education internship	33
MEd	M.Ed Internship (optional subjectwise)	33
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Identifying feedback as a strong tool to have a clear reflection of the quality of any implemented programme as well as to point out the drawbacks if any, our institution gives due weightage to secure feedback from different stakeholders such as students, teachers alumni and parents. Both formal and informal ways are being used to collect feedback from various sources. As students constitute the vital part of any educational institution, a systematically prepared rating scale was given to them comprising of various important dimensions such as teaching-learning process, infra-structure facilities, teacher-pupil relationship and evaluation. Statements related all dimensions were prepared and given to students for response. The data obtained were analysed to find out the strengths as well as the challenges to be met with. Reflections on the outcome of analysis were also done. Informal discussions were also conducted with students to have an exact picture of additional requirements. Staff meetings and College Union meetings were also used for constructive discussions on the programmes to be organized, in the light of the feedback obtained on the previous programmes. Reflection session was also conducted formally after School induction as well as internship programmes where students reflect on the richness of experience they had during these periods. They also point out the suggestions for improvement for the better involvement in the teaching-learning process in schools (B.Ed students) and in colleges (M.Ed students). Feedback is also collected informally in a face to face manner with teachers during observation of internship. Majority of the students were satisfied with the teaching-learning methods adopted by teachers as well as the teacher-pupil relationship they had experienced. They were also convinced with the evaluation processes carried out by teachers through various assignments, seminars etc. The general infra-structure facilities were also found to be adequate for the present intake of students. The main arena of challenge was that of ICT facilities existed in the institution. Students were of the opinion that the computer lab is to be enriched with more systems and better internet connectivity. Though the classrooms are provided with projectors, the network issues make it difficult to have easy access of resource materials for them. Efforts were taken to meet this demand with the limitations of financial constraints of a Government institution. The facilities were improved in collaboration with ASAP (Additional Skill Acquisition Programme) which is a venture of Government. Feedback is also collected from alumni during yearly meetings and the issues faced by the college were discussed. Efforts were taken to have social and political scaffolding from various possible sources. Opinion</p>

of parents were also taken seriously during PTA meetings and through telephonic conversations done by the teachers. The requirements of their wards were taken into effect during maintenance and purchase of items. Drinking water facilities, incinerators, facilities in the classrooms were also improved after reflecting on these feedbacks. Thus the feedback system implemented in this institution is pivotal in bringing about changes required in various dimensions Teacher Education.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	BED	50	600	50
MEd	MED	50	100	33

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	50	18	Nil	Nil	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	6	10	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the Mentor system, the full-time teachers of the college teaching optional papers and general papers have been engaged as mentors for students of each class. Students of each optional class in the institution are having optional teacher as their mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college diary and introduce them to students by the Principal of the college. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. For those who required counseling contact guidance cell formed in the institution with Psychology teacher as the convener of the cell. The mentors maintain the biographic details of each individual mentee including educational background and socio- economic status. They also maintain record of their class-performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
98	11	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	Nil	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Assistant Professor	Nil
2017	Nil	Assistant Professor	Nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	SECOND	31/12/2016	02/02/2017
MEd	MED	FIRST	30/11/2016	20/03/2017
BEd	BED	SECOND	30/04/2017	14/07/2017
BEd	BED	FIRST	30/11/2016	10/02/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the CIE norms prescribed by the affiliating university, University of Calicut, Kerala . The college conducts CIE periodically for the theoretical aspects of general and optional subjects. Accordingly every B.Ed student has to take one mid terminal and one model examination as written test in addition to assignments and seminars. Other than this, each teacher conducts periodic unit tests after the completion of units. In the case of practical aspects of B.Ed curriculum, the teacher educators are continuously assessing the students' performance right from the beginning till the end of the academic year by using the available structured evaluation proforma. The students are informed in the beginning of the academic year on the modes of CIE in the academic calendar. The performance of students in CIE is analysed by the respective optional teacher and general subject teachers of the examination committee. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts review meetings to give necessary feedback for the improvement of students' performance. The institution monitors the performance

of the students and reports to the parents through PTA meetings. Parents/ Guardians are advised to note the performance of their wards and take remedial measures if needed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college follows the academic calendar prescribed by the University of Calicut, Kerala. As per the guidelines of the university, the college conducts Continuous Internal Evaluation. The college ensures strict adherence of the time frame for CIE prescribed by the university. In the beginning of the academic year, academic calendar is prepared and published by the college which gives a time plan for CIE meant for students. This allows the teachers and the students to plan their teaching and learning, and CIE. The pattern and the marks distribution of all the components is followed as per the university format. The tests are conducted with prior information well in advance and also with a time schedule to avoid examination stress of students with too many tests at a time. Every academic year is split into two semesters. An average of the best of the three internal tests is considered to arrive at the final internal marks of the students with regard to CIE. Apart from the CIE the college conducts model examinations at the end of the academic year in line with the university year end examination pattern. These marks are the indicators to decide the course of nature for teaching slow learners and also to enhance their academic performance on the whole. Following the college academic calendar, teaching faculties create action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the staff meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for semester-end examinations. The academic calendar is followed by the teachers in terms of completing the task of CIE and preparing the students for semester-end university examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://iasethrissur.ac.in/?page_id=517

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDU	BEd	BED	49	45	91.83
MED	MEd	MED	29	29	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://iasethrissur.ac.in/?page_id=517

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	Nil	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	Nil	NA

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NA	NA	Nil

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	00	Nil	0
International	00	Nil	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
NIL	NIL	NIL	Nil	0	NIL	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	34	26	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
nil	nil	Nil	Nil
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	NIL	NIL	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	Nil	Nil
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NIL	NIL	NA	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4300000	4049301

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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COHA	Partially	10	2016
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5500	165000	Nil	Nil	5500	165000
Reference Books	340	64200	Nil	Nil	340	64200
Journals	10	6800	Nil	Nil	10	6800
CD & Video	40	1670	Nil	Nil	40	1670
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	1	2	1	1	1	1	10	0
Added	0	0	0	0	0	0	0	0	0
Total	40	1	2	1	1	1	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	Nil	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computers - provide fast internet facility. Library - Well equipped library with ample facilities. Separate reference and reading section. Well-equipped computer lab with enough computers for all students in a class. Make use of the Psychology lab, Language lab etc for B.Ed students. Lab registers are kept, Physical Science Laboratory involves necessary chemicals / equipment's and was recorded in the stock register. The chemicals were used for conducting demonstration classes, micro- teaching classes, science show and for practice teaching purpose. Systematic disposal of waste. Proper account of visitors was maintained. A committee headed by a teaching faculty

www.iasethrissur.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	E-grantz (Online Centralised System for Disbursement of Scholarships/Schemes for all Pre-matric and Post-matric Students of SC, ST OBC community in the state of Kerala.	35	239570
Financial Support from Other Sources			
a) National	Post Matric Scholarship	1	3600
b) International	nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Five Days Workshop on Research Methodology	22/11/2016	67	Directorate of Collegiate Education, Thiruvananthapuram
Research Integration for Innovative Teaching	01/12/2016	67	Directorate of Collegiate Education, Thiruvananthapuram
Work Shop on Art and Drama	13/01/2017	46	Directorate of Collegiate Education, Thiruvananthapuram
Community Living Camp	23/01/2017	46	in house

Yoga Classes as a part of the curriculum for First semester B Ed and M Ed Students	04/07/2017	88	In House (Dept of Physical Education)
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Guidance and placement cell	34	50	12	36
2017	Guidance and placement cell	42	50	6	42
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	St. Josephs EMHSS, Aloor,	1	1
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	Nil	0	0	0	0
2016	Nil	0	0	0	0
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Calicut University inter Zone Arts Competition	inter collegiate	5
Calicut University D Zone Arts Competition	inter collegiate	5
Arts Competition "Sarga Dyuthi"	Inter house	60
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	National	Nil	Nil	00	nil
2016	o	Internat ional	Nil	Nil	Nil	Nil
2017	Nil	National	Nil	Nil	Nil	Nil
2017	Nil	Internat ional	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. College Election Making the democratic values in practice, college election was organized on 4th November, 2016, electing all the representatives, except three, without opposition. Union members had taken the responsibility of all the student activities by repeating the oath rendered by the principal on 8th November, 2016. 2. Quami Ekta Week celebration A whole week celebration had taken place in memory of the birth anniversary of former Indian prime minister, Indira Gandhi. Every strata of the social concerns were mentioned, allocating a day for one, such as welfare minority, linguistic harmony, weaker section, cultural unity, women concerns, conversation and flag Day. The celebration included open discussion and poster exhibition. 3. Conservation Day An informative speech by resource person Rajesh was given on waste management on 25th November, 2016. A documentary on the same topic was screened. 4. Unnat Bharath Abhiyaan As a part of a central government program, to ensure the interaction and service of the students in the society, teacher trainees served Government Model Boys and Model Girls school. 5. Constitution Day Union chairperson Lakshmi T.S read the preamble of constitution aloud to the whole students, following to which movie screening of Shyam Bengals Samvidhan had taken place. 6. Aids Day Awareness class about AIDS was given to the students with a documentary screening emphasizing the precautions against the same and the necessity to treat affected persons with respect. 7. Haritha Keralam The need for maintaining hygiene and purity in the college campus was celebrated on

8th December, 2016. 89 students were grouped into 6 groups, each having a name of a season, cleaned the whole campus. The service of office staff was recognised and they were given a flower as a token of love. 8. Carpediem - Union day celebration Thrissur corporation mayor Ajitha Jayarajan inaugurated the college union, Carpediem, on 20th December, 2016. Appreciation for achieving doctoral degree/PhD was given to Dr. Mubi Muhammadali. The day was really colourful with the active participation of students in various cultural programs. 9. Christmas Celebration The festival of celebrating love, compassion and simplicity was well organized with energetic carole team, making of Christmas tree and crib and sharing of love in the form of cake. 10. Yuvajana Vidhyarthi Sangamam Union members of IASE participated in the yuvajana sangamam at Nandanam convention center. Respected dignitaries , Chief minister pinarayi vijayan, Educational minister Prof. Raveendran, C chief secretary Vijayanand IAS and MLA Abdul Khader interacted with the students clarifying their queries. 11. Film show College has never neglected the significance of movies in society and transformation. Screening of three movies Kakka muttai, Colour of Paradise and Ottal were arranged with an open discussion on Film and Education. 12. Fine Arts Celebration College fine arts competitions were carried out from 4th to 9th February, 2017. Students participated actively in both on stage and offstage programs in house wise. Narayam house secured the overall trophy the second position went to Noopura house. Anju P.S. was awarded as Sarga Prathibha

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

79

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal is the administrative head of the institution taking care of the day to day functions with the involvement of stakeholders. Staff Council S.No. Name Designation Status 1. Dr.B.Suresh Principal President 2. Dr.Harinarayanan.K.R. Assistant Professor Advisor 3. Mrs.Anila B Nair Assistant Professor Secretary 4. Dr.Happy.PV Assistant Professor Coordinator 5. Dr.Anitha.KD Assistant Professor Member 6. Sheena Jose Assistant Professor Member 7. Dr.R.Lakshmi Assistant Professor Member 8. Mr.Prasanth.P Assistant Professor Member 9. Dr.Mubi.K.Mohammedali Assistant Professor Member 10. Dr.Sreekala.K.G. Assistant Professor Member 11. Dr.T.V.Bindu Assistant Professor Member 12. Mr.Venugopal Assistant Professor Member 13. Dr.Omanaseelan Assistant Professor Member 14 Mrs.Sheena Elizabeth varghese Assistant Professor Member 15 Dr,E N Unnikrishnan Assistant Professor Member 16 Mr.Faimen Paul Assistant Professor Member 17 Mrs.Shahana.K.M. Assistant Professor Member

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission for both B.Ed. and M.Ed. programmes are made as per the government and university notification. Admission committees for each optional subject were formed and they complete the sorting and ranking process of the applications. M.Ed admissions are based on the ranklist from the entrance examinations carried out by University of Calicut. Quota admissions based on community, caste, disability and departmental merits are carried out adhering to government norms. The admission process has been completed in time and classes for both programmes began on July 1 itself. A centralized arrangement has been made to bring the admission and office formalities under an umbrella for the ease of the students and parents.
Industry Interaction / Collaboration	As part of industry collaboration, the college has adopted a nearby government school and many curricular and extracurricular activities are being organized for the well being of the students and the school as well. The college has tie up with other schools and training college inside and outside kerala. Interviews are conducted here for appointment as teachers in those institutions. Our students and students from nearby institutions participate in those interviews. We are providing books, every year for the libraries of the schools where our students are sent for internship.
Human Resource Management	The administration is very democratic in the sense that, there is decentralization of the power. Various committees are formed to execute different activities of the college time to time. All teaching staff, Non teaching staff and students are incorporated in different extension activities of the college by utilizing their resources. Arranging talks by experts. Promoting parttime and full time research. Providing resource support. QIP programmes for faculty members and non-teaching staff. Capacity

building programmes, refresher courses and in-service courses are conducted for the faculty members and non-teaching staffs.

Library, ICT and Physical Infrastructure / Instrumentation

Stock verification has been done in the library to update the details of the books. Orientation programme was given by the Librarian to various batches of students on how to use the library effectively. New books have been added to the library during this period. Laser jet printers have been installed in all the faculty rooms for easy reprographic needs of the faculty members. The IQAC has bought a brand new colour printer for its use. The existing projector system in the auditorium has been upgraded to a new one with automatic screen. New spacious classroom has been built for extra easiness in accommodating various batches. Some classrooms, veranda and a seminar hall in the main building has been renovated with good quality mat finish branded tile flooring. New sophisticated toilets are constructed for added comfort in catering the sanitary needs of girl students. Also water purifier was installed for fresh drinking water

Research and Development

Research consultancy services are provided by various faculty members to the needy persons outside the campus. This year the college organized a review programme for research scholars to assess their performance. Brainstorming session was conducted for M.Ed. students in the aim of improving the quality of M.Ed. research. Organised seminars and workshops on research. Conducted a national seminar and several college seminars.

Examination and Evaluation

Regular class tests have been conducted to improve the performance of the students. Based on the feedback, suggestions and remedial coaching has been imparted to strengthen the performance of the weak students. To test the proficiency in basic mathematical skills, a diagnostic test was administered for all B.Ed. students. Based on the result a bridge programme for basic mathematics was conducted in four phases. A post test has been conducted to assess the improvement. All teachers are participated in the B.Ed. Centralized

Valuation camp and senior teachers are involved in the M.Ed. Centralized valuation camp. We strictly adhere to the rules prescribed by the university in conducting exams.

Teaching and Learning

All the teachers are expertise in integrating ICT with their subjects. Many teachers attended ICT related seminars and workshops to improve their technical skills. To make teaching effective, a computer system and LCD projector are provided in each class room. Some teachers are involved in conducting research related with varied teaching learning strategies. The newly developed strategies such as Fish Bowl learning strategy, Problem Solving, Blended learning strategy are applied in classrooms. Team teaching has been practiced in optional classes. Peer tutoring is also practiced in different subjects. Learning opportunities are widened by giving exposure to web based classes and resource sharing. Online assignments and tests are carried out for improving quality of education.

Each faculty members are having individual websites/blogs. The learner can get resources from it and also they can communicate with the teacher.

Curriculum Development

To become a centre par excellence of Teacher Education, we follow a unique in Experience, Value based in approach and Pioneering in efforts for enriching and fulfilling life of all. Mission to impart state-of-the-art knowledge in to pre service teachers in various educational disciplines and to inculcate in them a high degree of social consciousness and human values, thereby enabling them and their students to face the challenges of life with courage and conviction. We have representation in most of the Academic bodies of Calicut University. The curriculum development was done at two levels, viz. P.G and U.G levels. Many of the faculty members participated in the M.Ed. curriculum revision process and B.Ed. Curriculum revision process with respect to NCTE regulations 2014. Our faculty members also participated in workshops for textbook preparation by SCERT. Our faculty members participated and presented papers in international as well as national seminars.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>As we are living in a digital world, technology has become a part and parcel of every aspect of our life. Education is no exception to it and in particular, the teaching learning process has to adopt the technology for its meaningful transaction. Hence the college pays special attention for techno-based pedagogy by establishing ICT facilities such as LCD projector, interactive White Board, Faculty members and students are given proper training on using the modern technologies in the teaching-learning process. • Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on instagram, Facebook and connect with the college alumni using LinkedIn.</p>
<p>Administration</p>	<p>Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Kiosks are set up by the college to help the students in filling of these online forms. For admissions wherein the fee received (income) gets linked to college financial transactions. Several authorities such as the Government call for information on student profile which can be easily retrieved from the said MIS. Activity Reports are compiled online . IT related complaints are lodged using Google forms In the college office the details about the staff and non-teaching staff has been maintained in the computer. Library has KOHA-Library Management System (LMS) software which facilitates the transaction of books and journals and current stock of the books. Language Lab software: This software is utilized for the training in communicative English.</p>
<p>Finance and Accounts</p>	<p>All the financial transactions are recorded using Tally ERP which is monitored . A flash report is verified fortnightly. Net banking facilities are used for payments for Affiliation fees, Payment to visiting faculty, Provident fund, Online admission. Online Payment of TDS. Students are allowed to make</p>

	payment using Digital facilities (EDC) transactions. DDFS, SPARK etc are used for file management and salary matters of staffs.
Student Admission and Support	Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. ERPS is also used for the following for generating merit lists The database of students is used by the RFID based attendance system • RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana. The student online database is also used for library transactions.
Examination	SARAL Software has been implemented to ease the process of result generation of the multiple examination patterns in the new Credit based Semester and Grading System of evaluation. • ERP generated student database has been used for result processing . • Computerized result analysis to generate reports which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance, performance and progress of the students using student card.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	nil	na	NIL	Nil
2017	NIL	NA	NIL	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Inservice	2016 Inservice	04/07/2016	05/07/2016	38	12

	course for School teachers	course for School teachers				
2016	State level seminar organised in collaboration with ACKUTE-"Need of Educational university"	2016 State level seminar organised in collaboration with ACKUTE-"Need of Educational university"	16/07/2016	16/07/2016	35	Nil
2016	Refresher course on "Revitalizing research skills for capacity building among teacher educators"	Refresher course on "Revitalizing research skills for capacity building among teacher educators"	13/12/2016	19/12/2016	35	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course on Research Methodology(DCE Kerala)	3	13/12/2016	19/12/2016	7
Refresher course on "Revitalizing research skills for capacity building among teacher educators"	15	13/12/2016	19/12/2016	7
State level seminar organised in collaboration with ACKUTE-"Need of Educational university"	35	16/07/2016	16/07/2016	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Interest free Cooperative society loan thrift schemes.IQAC Mutual Fund for both teaching and non teaching staff.	Interest free Cooperative society loan thrift schemes	Poor aid fund for deserving students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts both internal and external financial audits on regular basis. We believes in continuous monitoring of financial aspects of the college. Internal audit was conducted by teachers as internal auditor appointed by principal and reports were submitted . The internal audit was conducted as per Standards on Auditing (SAs) issued by ICAI. External audits are also being conducted in span of 5 to 10 years as per the requirement, namely, Accounts Office Audit, Thrissur Accountant General Office. These are regulated by Joint Director, Higher Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	nil

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Evaluation Committee and College Council
Administrative	Yes	Government and University	Yes	Government, Accountant general

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The alumni association supports all the activities of the institution. They have put sincere efforts in organizing many extracurricular and extension activities of the institution. For the past many years they are providing financial

support to the poor and needy students of the institute. Last year they have replaced the photocopier machine, already provided with a new sophisticated duplex machine. Copying has been made least expensive for the students with the interference of the alumni association. All the alumni are members of the college blood donation camp. Many are keeping blood relation with the institution and the society through this noble cause. Teacher's day celebrations are done in collaboration with Alumni.

6.5.3 – Development programmes for support staff (at least three)

Financial support is given by PTA. The institution gets support from P.T.A for the smooth conduct of all curricular and co-curricular activities. Regular P.T.A meetings are conducted in the college and parents involve in fruitful discussions regarding the quality concerns of the students. Financial support is also received from the P.T.A for administering different extension activities. Strongly supported the students participation in Zone arts competitions. Financial assistance for betterment of infrastructure facilities. Maintenance and repair works in women's hostel have been done. All the support staff are provided technical support such as computers, printers, and uninterrupted central Wi-Fi facility. Most of the supporting staff is sent for various training programmes to improve their professional skills. e-grants software for managing different grants of the students, SPARK training for managing payroll of staffs are examples. Ensuring participation in refresher and orientation programmes. Conducting seminars, expert talks and workshops. 6.5.5 Initiatives taken by the institution to make the campus eco-friendly All the faculty members, Non teaching staff and students of this institution have higher ecological awareness. This togetherness makes the campus purely green and eco-friendly. Awareness talks and seminars on preserving nature have been done. Online resource sharing, online assignments and online tests are being adopted to make the teaching learning process, paperless. The college has a sound and strong nature club. Various campaigning programmes have been conducted in connection with each environment related days. Campus cleanliness drives are organized every month to preserve clean and safe campus. Separate dust bins are placed in the corridors to collect plastic and non plastic wastes. Implemented Herbal garden, initiated terrace vegetable garden, Vermin compost, pipe compost, Clean green campus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Not applicable as it is a government institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Orientation for UG/PG	Nil	Nil	Nil	100
2016	Thought for the day	Nil	Nil	Nil	100
2016	Result	Nil	Nil	Nil	100

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Thoughts on Gender (Sharing reflections of students on various dimensions of Gender issues)	03/03/2017	07/03/2017	94	6
Women's Day celebration	08/03/2017	08/03/2017	94	6
Women's defence techniques-demo	06/10/2016	06/10/2016	48	2
Movie on women empowerment followed by dicussion	07/07/2016	07/07/2016	93	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Institute of Advanced Study in Education has its own energy conservation policy. Being a Government college, the college has many constraints regarding the availability of financial resources. Though the college had made creative discussions and plans on alternative energy initiatives such as installation of solar panel and other alternative measures to be taken in the college, it couldn't be materialised due to technical and financial constraints. Hence the college has adopted certain tactics to reduce as well as avoid energy wastage due to over-consumption and negligence from the part of the students and staff members. Conscientisation programmes for students on the importance of non-renewable energy sources and the need for energy conservation by arranging debates and poster presentations to have deeper understanding on various aspects. Ozone day celebrations were conducted with serious deliberations on various aspects of environmental protection. Quiz programmes were also organised so that all the participants were given opportunity to participate. Encouragement and special appreciation were given to students or classes who showed responsibility in switching off the lights and fans promptly when not in use. Teachers and staff members were acting as role models in acting as functionary agencies in this regard.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	28/06/2016	1	Visit to Palliative care unit Mental hospital	Health issues General issues	49
2017	1	1	15/02/2017	1	Mental hospital	Health issues General issues	49

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Medicinal garden was made a reality The campus is made a plastic free zone by conscientising the younger generation. Waste disposal was done in a scientific way to make the campus environment clean and tidy. Energy conservation was ensured by keeping the electrical appliances switched off, after use. More plants were planted on environmental day and awareness programmes for sustainable development were also organized.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

ICT training - Students were encouraged to be techno savvy by participating in the workshop organized for Information and Communication technology. All UG students of IASE had participated in the workshop which familiarized them with various ICT tools that are beneficial for teaching-learning process. Students

were also given training in developing e-content and digital textbooks. They were trained to use technology for evaluation process also. Different interactive evaluation tools like Kahoot, quizziz etc were also practiced. This programme makes the students more updated and confident in their teaching process. Powerpoint presentations of different types were demonstrated and prepared by students which made their teaching process more technically sound and attractive for students. Counselling Programmes- The resourceful faculty members of the Department of Psychology always extend their counselling services to the needy students. They devote extra time for those students so that regular and uninterrupted counselling sessions may be provided to the prospective teachers who are in need. Many students, especially girls were having many issues, both personal and academic. They were made stress free and relaxed after the counselling sessions of the dedicated faculty members of this department.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://iasethrissur.ac.in/?page_id=476

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An ICT oriented training programme had been arranged in all years for all students. Various techniques for preparing each MS office software was also provided along with familiarization of google docs. A software to create quiz, 'Kahoot' also was introduced. Students were asked to prepare and conduct quiz using the newly learnt software. The various activities that can be done using this evaluation platform makes the learning process more interesting. Many other useful apps were also introduced some of them. They were also made themselves to be aware of the Government Educational portal such as Samagra. Various image editing and voice editing tools were also demonstrated. They were given sessions on Audacity which is used for sound editing. The software for recording one's voice and synchronising it with already prepared PPT was also provided. They were made to be digitally efficient by encouraging them to do various experiential learning activities.

Provide the weblink of the institution

http://iasethrissur.ac.in/?page_id=476

8. Future Plans of Actions for Next Academic Year

Extension services of teaching faculty with their resourcefulness may be encouraged. Various club activities are to be organized in such a way that society gets advantage of the activities. Students may be encouraged to participate in various national and international seminars for having exposure into the new arena of knowledge and also to boost up their confidence level. Efforts should be taken to functionalize campus placement for students. Special attention may be given to educationally backward students of the Lab school of IASE so that humanitarian values and commitment towards the society may be inculcated within the prospective teachers. More seminars and workshops of national and international level may be organised for students as well as teacher fraternity to have clarity of ideas related to research methodology and inferential statistics. Dramatisation of the biopics of great personalities may be organized so as to develop respect and admiration towards the hardships and struggles they had gone through. Efforts should be taken to elaborate the dimensions of activities organized by women's cell such as gender budgeting and gender auditing. Blood donation forums should be made more functional. Charity services are to be improved by donating food, clothing, books etc to the needy

and the deserving. Prospective teachers should be made skillful in ICT enabled teaching- learning process and preparing improvised aids. Students should be made more eco-friendly and responsible for environmental sustainability. Teachers should also be given training in blogging and using online teaching tools. Abstracts of dissertations of PG students may be prepared and compiled. Cultural exchange programmes may be organized with other institutions.